

Government Grants Basic Readiness Checklist:

Is your organization prepared to apply for, administer and report on a government grant?

- Is your organization's legal status complete and in good standing with the federal and state government?
- Does your organization have a well-functioning Board of Directors?
- Does the organization's Board support the staff in the decision to go after government grants?
- Does your organization have a operating budget and financial accountability measures in place?
- Has your organization ever conducted a financial or internal organizational audit?
- Does your organization have completed 990s for at least three (3) years?
- Does your organization have staff who can dedicate time to applying for, administering and reporting on a government grant?
- Does your organization have a strong track-record of financial accountability?
- Does your organization have a proven track-record of successful partnerships?
- Does your organization have past relationships with local, state or federal agencies?
- Is your organization clear about your mission and vision for the program or project you want funded?
- Does your organization have the capacity to administer the grant if it is awarded?
- Can your organization fulfill the very strict reporting requirements that come with government grants?